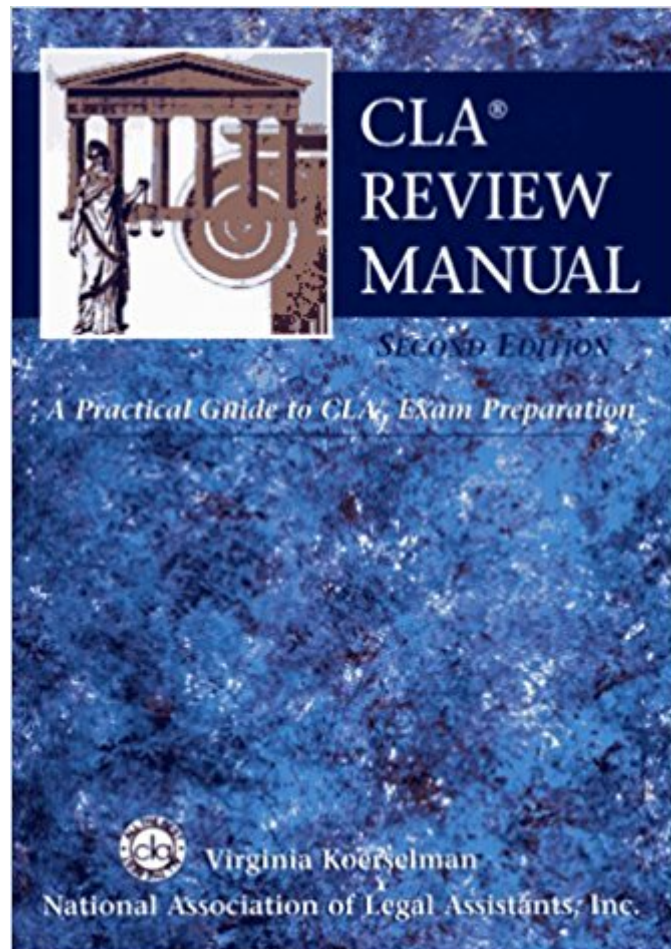




**Ebook Directory**  
the best source of ebook

The book was found

# CLA Review Manual: A Practical Guide To CLA Exam Preparation



## Synopsis

This manual is a comprehensive study tool for the Certified Legal Assistant (CLA) Examination administered by the National Association of Legal Assistants, Inc. The manual thoroughly covers each section of the exam with extensive outlines, examples, facts, and charts for review. Sample tests are included at the end of each chapter. Tips for studying and successful completion of the exam are also provided. The new edition has been completely updated to reflect the latest changes in the law and the CLA Examination.

## Book Information

Paperback: 979 pages

Publisher: Cengage Learning; 2nd edition (October 22, 1997)

Language: English

ISBN-10: 0314206213

ISBN-13: 978-0314206213

Product Dimensions: 10 x 7 x 1.8 inches

Shipping Weight: 3.3 pounds

Average Customer Review: 3.9 out of 5 stars 16 customer reviews

Best Sellers Rank: #755,909 in Books (See Top 100 in Books) #68 in [Books > Law > Law Practice > Law Office Education](#) #339 in [Books > Law > Law Practice > Paralegals & Paralegalism](#) #1103 in [Books > Education & Teaching > Higher & Continuing Education > Test Preparation > Professional > Professional](#)

## Customer Reviews

Author Virginia Koerselman Newman, J.D. brings an exceptional blend of professional knowledge and teaching experience to this trusted review manual. Ms. Koerselman Newman was a successful practicing attorney for 26 years and a paralegal instructor at Metropolitan Community College in Omaha Nebraska for 22 years. She now operates Koerselman Newman Law Publications near Myrtle Beach, South Carolina, where she continues to teach as well as to write about paralegal topics. The author of several popular books on law, Ms. Koerselman Newman is also a frequently sought-out speaker at numerous law conventions and professional seminars. She is an active member of many professional organizations and currently serves as an Education Consultant to NALA.

I like the product. It was as I expected.

I wanted to buy this text as a gift for my son to prepare for the CLA exam and was floored by the cost. Then I saw this in used books and the reviews were all good. As a former teacher I am aware of the practice of making tiny changes in a text to bring out new and costly editions. This arrived quickly and in great shape. Hopefully after the prep program offered by his Para Legal University he will be able to pass this exam for the CLA certificate. Then maybe his 3.9GPA Associate Degree might help him find a job in this field that has so far eluded him!

It is a very well-written book that will probably be very helpful in preparing me for my exam. However, I'm not sure yet because I took the cheap route and bought the 2nd edition when the 4th edition is actually out. We'll see but I'm very hopeful....

SEE MY REVIEW FOR: NALA's CLA/CP Study Guide and Mock Examination You should purchase the NALA's CLA/CP Study Guide and Mock Examination to go with this book. You will get more material covered this way. Editions (as far as I have seen) do not matter. Its not about getting answers, because they are not going to just give the answers out. It is all about HOW the questions are WORDED... If you learn the material in class then you can apply it to this form of questioning and ace the test!

Excellent source of information for those interested in the Legal Profession or for those that want to study for the Paralegal Exam. Tells the reader the information and format of the CLA test. I would highly recommend this book as a supplemental source of information for certified paralegals.

The book was nasty and should have never been sold.

The book itself is excellent - a great study guide and quick reference source. But I sure wish I knew that the Self-Tests were already completed - IN INK!

Informative and very helpful!

[Download to continue reading...](#)

CLA Review Manual: A Practical Guide to CLA Exam Preparation Certified Paralegal Review Manual: A Practical Guide to CP Exam Preparation (Test Preparation) Bisk CPA Review: Regulation, 43rd Edition, 2014 (Comprehensive CPA Exam Review Regulation) (Bisk

Comprehensive CPA Review) (Cpa Comprehensive Exam Review. Regulation) Australia: Australian Citizenship Preparation Exam Questions An Answers (Australia Exam Preparation, Become Australian, Pass The Australian Citizenship Exam) Certified Paralegal Review Manual: A Practical Guide to CP Exam Preparation New York Notary Public Exam Review Guide: A comprehensive review manual with practice exams to help you ace the exam the first time! Mosby's Comprehensive Review of Practical Nursing for the NCLEX-PN® Exam, 17e (Mosby's Comprehensive Review of Practical Nursing for Nclex-Pn) CNA Study Guide: Exam Preparation Review Book for the Certified Nursing Assistant Exam Secrets of the Orthodontic Assisting Exam Study Guide: DANB Test Review for the Orthodontic Assisting Exam (Mometrix Test Preparation) CMA Exam Preparation: Medical Assistant Exam Prep Review Book with Practice Test Questions Aircraft Dispatcher Oral Exam Guide: Prepare for the FAA Oral and Practical Exam to Earn Your Aircraft Dispatcher Certificate (Oral Exam Guide series) Secrets of the Wonderlic Scholastic Level Exam Study Guide: Wonderlic Exam Review for the Wonderlic Scholastic Level Exam (Mometrix Secrets Study Guides) Site Planning & Design ARE Mock Exam (SPD of Architect Registration Exam): ARE Overview, Exam Prep Tips, Multiple-Choice Questions and Graphic ... and Explanations (ARE Mock Exam series) Wiley CPAexcel Exam Review 2015 Study Guide July: Auditing and Attestation (Wiley Cpa Exam Review) Wiley CPAexcel Exam Review 2016 Study Guide January: Financial Accounting and Reporting (Wiley Cpa Exam Review) Wiley CPAexcel Exam Review April 2017 Study Guide: Business Environment and Concepts (Wiley Cpa Exam Review Business Environment & Concepts) Wiley CPAexcel Exam Review 2016 Study Guide January: Regulation (Wiley Cpaexcel Exam Review Regulation) Wiley CPAexcel Exam Review 2015 Study Guide (January): Regulation (Wiley Cpa Exam Review) Wiley CPAexcel Exam Review 2015 Study Guide July: Financial Accounting and Reporting (Wiley Cpa Exam Review) Wiley CPAexcel Exam Review 2016 Study Guide January: Set (Wiley Cpa Exam Review)

[Contact Us](#)

[DMCA](#)

[Privacy](#)

[FAQ & Help](#)